RISK ASSESSMENT

Company: Language in Action | Assessment Date: 16/06/2026
Assessor: Oriana D'Ortona - Senior Programme Manager | Review due on or before: 16/06/2027

Excursion:
Walking between Residence and School (if applicable)

No.	Identified hazard	Risk Rating	Control Measures	Revised Risk Rating	Action to be taken in the event of the hazard occurring
1	Crossing Roads	L 4 S 3 = 12 MEDIUM	Students are briefed on general and specific traffic procedures in the pre-arrival and the topic is covered as part of students' induction. They are reminded that traffic on other side of road. Zebra crossing to be used. Students must be taken to zebra crossings or pelican crossing points whenever being led in a group; Students must be made aware of the large number of one-way streets that give rise to unexpected traffic directions Leaders to guard the road while the group is crossing	L 1 S 2 = 2 LOW	Initiate Language in Action Emergency Plan of Action Contact first Aider Contact centre or welfare manager
2	Extreme Weather	L 3 S 3 = 9 MEDIUM	Staff and students must make themselves aware of the weather forecast and if any weather warnings are in place Students must be instructed if there is a need for special clothes for rain or cold weather;	L 1 S 4 = 4 LOW	Initiate Language in Action Emergency Plan of Action
3	Adverse medical concerns - Pre-existing (e.g. asthma, diabetes etc)	L 2 S 3 = 6 MEDIUM	LiA Staff and Group Leaders aware of student allergy and medical needs and regquirements Parents/Guardians provide details of ongoing, recurring or previous medical concerns First Aid Kit carried by LiA staff member	L 1 S 5 = 5 LOW	Initiate Language in Action Emergency Plan of Action
4	Adverse medical concerns - emergent (e.g. dehydration, heatstroke etc.)	L 3 S 3 = 9 MEDIUM	Students reminded to drink water and eat the meals provided Students reminded to long exposure to direct sunlight, heat, sound LiA Staff trained to avoid areas that can cause negative symptoms Processes in place for emergency provisions and changes of plan avoid risks Students provided with a list of provisions including jackets, ubrellas, sun cream etc. First Aid Kit carried by LiA staff member	L 2 S 2 = 4 LOW	Initiate Language in Action Emergency Plan of Action
5	Hazards caused by high level of traffic	L 4 S 6 = 24 HIGH	Students are always accompanied and led by a LIA/Agency Leader Students are taken through underpasses where available All required actions as per point 1	L 3 S 4 = 12 MEDIUM	Initiate Language in Action Emergency Plan of Action and call 999
6	Stranger danger at all times when 'out and about' and students being targeted for crime	L 4 S 5 = 20 HIGH	Students are briefed about not talking to strangers Students are reminded that they must report problems or suspicious behaviour to their accompanying group leader, or call the emergency number if she/he is not present Students are instructed to watch their bags and to keep them with them all the time Students are instructed to carry only small amounts of cash sufficient only for the needs of the moment or of the day;	L 2 S 5 = 10 MEDIUM	Initiate Language in Action Emergency Plan of Action and call the police

Prepared by	Name	Oriana D'Ortona	Signature	Oriana D'Ortona	
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Risk Assessment Calculation: Likelihood x Severity
Severity: 1 Insignificant, 2, Minor, 3 Moderate, 4 Major, 5 Death
Likelihood: 1 Rare, 2 Unlikely, 3 Possible, 4 Likely, 5 Certain
Low: 1-5 Medium: 6-14 High: 15-25