RISK ASSESSMENT

Company: Language in Action | Assessment Date: 16/06/2026

Assessor: Oriana D'Ortona - Senior Programme Manager | Review due on or before: 16/06/2027

Excursion:
Residence Adendum for Juniors (to be used alongside provider's Residence Risk Assessment)

No.	Identified hazard	Risk Rating	Control Measures	Revised Risk Rating	Action to be taken in the event of the hazard occurring
1	Innapropriate contact with unknown adults in common areas	L 4 S 3 = 12 MEDIUM	Students induction to include 'Stranger Danger' training LiA Staff to ensure students remain as a group LiA Staff to ensure students do not engage with strangers	L 1 S 4 = 4 LOW	Initiate Language in Action Emergency Plan of Action
2	Innapropriate contact with unknown adults in private dwellings	L 1 S 4 = 4 LOW	Access to bedrooms is restricted by personalised keycard, of which only one can be active at a time. Nightly corridor checks completed by staff and group leaders Night access to main building restricted to residents and guests only, with sign-in required	L 1 S 4 = 4 LOW	Initiate Language in Action Emergency Plan of Action

Risk Assessment Calculation: Likelihood x Severity
Severity: 1 Insignificant, 2, Minor, 3 Moderate, 4 Major, 5 Death
Likelihood: 1 Rare, 2 Unlikely, 3 Possible, 4 Likely, 5 Certain
Low: 1-5 Medium: 6-14 High: 15-25

3	Adverse medical concerns - Pre-existing (e.g. asthma, diabetes etc)	L 2 S 3 = 6 MEDIUM	LiA Staff and Group Leaders aware of student allergy and medical needs and regquirements Parents/Guardians provide details of ongoing, recurring or previous medical concerns First Aid Kit carried by LiA staff member	L 1 S 5 = 5 LOW	Initiate Language in Action Emergency Plan of Action
4	Adverse medical concerns - emergent (e.g. dehydration, heatstroke etc.)	L 3 S 3 = 9 MEDIUM	Students reminded to drink water and eat the meals provided Students reminded to long exposure to direct sunlight, heat, sound LiA Staff trained to avoid areas that can cause negative symptoms Processes in place for emergency provisions and changes of plan avoid risks Students provided with a list of provisions including jackets, ubrellas, sun cream etc. First Aid Kit carried by LiA staff member	L 2 S 2 = 4 LOW	Initiate Language in Action Emergency Plan of Action

Risk Assessment Calculation: Likelihood x Severity
Severity: 1 Insignificant, 2, Minor, 3 Moderate, 4 Major, 5 Death
Likelihood: 1 Rare, 2 Unlikely, 3 Possible, 4 Likely, 5 Certain
Low: 1-5 Medium: 6-14 High: 15-25

5	Unsupervised accommodation	L 3 S 3 = 9 MEDIUM	Authorised adult - Student ratio for all residential students is a minimum of 1:10, made up of LiA staff and Agency group leaders. Routine nightly corridor checks are completed by staff and group leaders. Staff present in the residence whenever any single student is in the building. All LiA staff have completed internal and external safeguarding training, and all have cleared DBS Enhanced or relevant police checks. Contracted staff hired by the provider (e.g. cleaners) have restricted access to the floors on which students are housed, allowing access to clean only when students are not present.	L 2 S 2 = 4 LOW	Initiate Language in Action Emergency Plan of Action

Risk Assessment Calculation: Likelihood x Severity
Severity: 1 Insignificant, 2, Minor, 3 Moderate, 4 Major, 5 Death
Likelihood: 1 Rare, 2 Unlikely, 3 Possible, 4 Likely, 5 Certain
Low: 1-5 Medium: 6-14 High: 15-25

6	Innapropriate contact / access for students of different ages/genders	L 4 S 2 = 8 MEDIUM	Room allocations compiled, wherever possible, on age the following age ranges 11-16, 16-18, 18+, with floors split by gender. Access to each floor, wherever premises permits, is restricted by access card to which only residents of that floor hold. Students inducted on rules around access and consequential disciplinary actions.	L 2 S 2 = 4 LOW	Initiate Language in Action Emergency Plan of Action

Prepared by	Name	Oriana D'Ortona	Signature	
Approved By (CD or JDL)	Name	Beatrice Bellina	Signature	Beatrice Bellina
Reviewed By (Group H&S Coordinator)	Name	Matthew Huda	Signature	*Matthew Huda*

Risk Assessment Calculation: Likelihood x Severity
Severity: 1 Insignificant, 2, Minor, 3 Moderate, 4 Major, 5 Death
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